

# Revenue Management, Finance

## **BUSINESS TAX EXEMPTION REQUEST**

Pursuant to the provisions of Chapter 4.76 of the San José Municipal Code, exemption from payment of the business tax is hereby requested.

		Business Tax Account Number	
Name of Business or Organization		Telephone Number	
Business Address	City	Zip Code	
Mailing Address	City	Zip Code	

### **BASIS FOR EXEMPTION - CHECK APPROPRIATE CODE SECTION**

AFFIDAVITS AND DOCUMENTS THAT THE TREASURY DIVISION OFFICE REQUIRES AS PROOF OF CLAIM SHOULD BE ATTACHED.

- ( ) 4.76.600 A.4 DISABLED VETERAN: Honorably discharged; selling wares or goods.  
SIC 9400 **Attach copy of discharge papers and proof of permanent disability from doctor or military services.**
  
- ( ) 4.76.660 CHARITABLE ORGANIZATION: Any institution, organization, or association established for charitable purposes only. **A copy of Form #23701d from the State of California or letter from IRS regarding non-profit status is required.**  
SIC 9401
  
- ( ) 4.76.680 FARMERS/POULTRYMEN/HORTICULTURIST: Residing in Santa Clara County; exclusively selling own products. This exemption does not apply to commercial establishments who buy goods for resale as well as selling their own products.  
SIC 9402
  
- ( ) 4.76.700 MINORS: Age sixteen (16) years or less: annual gross receipts from any and all business are four thousand (\$4,000) or less. **Attach copy of proof of age.**  
SIC 9403
  
- ( ) 4.76.715 SALE OF HAND-PRODUCED GOODS (choose one option only)  
SIC 9405 **A.** Sales of goods and wares in the artists or craftsperson's dwelling under San José Municipal Code Section 20.08.101 for a period of no more that four consecutive days twice in any calendar year; **OR**
  
- SIC 9422 **B.** Continuous sale of goods and wares on an annual basis at only one (retail) location so long as the retail value of inventory at such location does not exceed two thousand dollars (\$2,000.00).

Artists and crafts persons who sell only their own designed, hand-produced goods and wares shall be exempt from payment of any business tax under the provisions of this Chapter if the above is established by the person claiming the exemption to the satisfaction of the Director of Finance.

**PLEASE SIGN ON THE REVERSE SIDE**

