

QUARTERLY REMITTANCE OF UTILITY USERS TAX BY UTILITY SERVICE SUPPLIER

To: Finance Department
City of San Jose
200 East Santa Clara St., 13th Floor
San Jose, California 95113

Effective date _____, _____ (name of service supplier) hereby elects to remit Utility Users Taxes (UUT) to the City of San Jose on a quarterly basis. In the event that the annual amount of taxes collected or billed is more than one hundred thousand dollars (\$100,000), taxes will be remitted on a monthly basis.

The Utility Service Supplier is responsible for monitoring the annual amount of taxes billed or collected and should start to remit monthly when \$100,000 has been reached. Any delay in switching from quarterly to monthly remittance could result in penalty and interest assessments.

Name _____
Title _____
Company _____
Address _____

(Signature)

(Date Signed)

Quarterly taxes billed or collected shall be remitted on or before the twenty-fifth day of the month following the end of the calendar quarter. Penalty and interest will be assessed on delinquent remittance. Refer to UUT form for penalty and interest calculation.

Please mail this form to the address below. A self-addressed return envelope is enclosed for your convenience.